



**COVID-19**  
**Step 3 – Indoor Rink Usage**

The Township of Centre Wellington Community Service department is working closely with Wellington-Dufferin-Guelph Public Health to monitor the COVID-19 pandemic and will follow any guidelines and procedures they recommend. The health, safety and well-being of our community is our top priority.

### Return to Play

- Leagues/Organizers must submit their **Return to Play – Safety Plan** document prior to the start of the rental. Template can be provided if required.
- Game Day Insurance will be applied to each rental unless proof of liability insurance is provided to the Facility Booking Coordinator.

### Arrival & Departure

Arena	Point of Entrance/Exit
Pad A	Main Entrance
Pad B	Main Entrance
Elora	Arena Entrance

***Pad A & Pad B at the Sportsplex: All patrons will be required to enter through the main entrance facing Belsyde Avenue. All other doors will be locked to the public.***

*Exception: In the event of an emergency occupant should be leaving the facility through the closest exit regardless of floor or door signage.*

### Spectator Responsibilities & Capacity Limits:

PAD A	PAD B	ELORA
600	125	300

**\*\* Spectator capacity is 50% of the above limits per ice time, to ensure capacity limits are not exceeded during crossover of rentals. Renters are responsible to ensure capacity of spectator space is not exceeded.**

- Please limit the number of spectators attending the facility to minimize wait times at the check in.
- Face coverings must be worn at all times while in the facility, in accordance with *Wellington-Dufferin-Guelph Public Health Order Section 22*.
- **SPECTATORS MUST REMAIN PHYSICALLY DISTANCED (2 meters) AT ALL TIMES FROM THOSE OUTSIDE OF THEIR HOUSEHOLD.**
- Spectators must pass all screening requirements in order to enter the facility (See Screening information below).
- Spectators must provide Proof of Vaccination upon entry (unless exempt as outlined by O. Reg. 364/20)
- All spectators are required to sit in the spectator seating area.
- Only those spectators that require accessibility seating will be permitted to watch from the lobby/overflow areas.



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- Spectators are required to exit the facility immediately following the rental, unless they are waiting for a dependant participant. Spectators waiting for dependant participants must remain in the spectator area until their dependant is ready for assistance in the skate tying area or is ready to leave the facility. Spectators are not permitted to wait in other areas of the facility.
- Spectators must follow all posted signage within the facilities.
- Spectators are highly encouraged to stay within the facility for the duration of the rental to avoid having to be screened and provide proof of vaccination again for re-entry. There are no in/out privileges that would prevent re-screening.
- Face coverings may be temporarily removed to consume food/beverage while seated in the spectator area.
- All garbage must be placed in the provided garbage cans.

### Screening Information & Contract Tracing Responsibilities:

Screening of all individuals entering the Elora Community Centre and Sportsplex is being completed by a third party security company. In Step 3 active screening is required for anyone entering recreational facilities. It is strongly encouraged everyone entering the facility complete the Township's Screening Tool [www.centrewellington.ca/screening](http://www.centrewellington.ca/screening) for screening and contract tracing. Please have your screening email confirmation ready to show security when checking in.

If anyone is unable to complete the online screening tool, security will complete the screening verbally and collect contact information in accordance with Public Health and Provincial regulations.

### Proof of Vaccination

Security will check for proof of vaccination at the entrance to the facility.

- Everyone 18 years of age and older entering the facility will be required to provide proof of vaccination (or exemption) and identification as outlined in *O. Reg. 364/20*.
- Children under the age of 12 are exempt for all reasons of entry but must comply with all other screening procedures. Caregivers may be required to show proof of birthdate for youth under 12 in their care.
- Youth spectators 12 and older must provide proof of vaccination.
- Youth aged 12 to 17 participating in organized sports, are not required to provide proof of vaccination.
- It is the responsibility of the participant or their caregiver to ensure they have the appropriate documentation to gain entry to the facility. People will not be permitted in the facility if they fail to produce proper documentation or identification.
- Proof of vaccination must be provided every time you enter the facility. *O. Reg. 364/20* outlines businesses/organizations are not permitted to keep this information on file.
- **Please note:** in *O. Reg. 364/20* it states "Proof of vaccination (or proof of being entitled to an exemption) is not required for workers or volunteers, including coaches and officials" This statement applies to Township employees and volunteers only. It does not apply to private user groups and minor sports organizations.



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The following links outline the provincial requirements for providing proof of vaccination and answer frequently asked questions.

[Proof of Vaccination Guidance for Businesses and Organizations under the Reopening Ontario Act \(gov.on.ca\)](https://www.ontario.ca/gov/proof-of-vaccination-guidance-for-businesses-and-organizations-under-the-reopening-ontario-act)  
[QA Document \(gov.on.ca\)](https://www.ontario.ca/gov/qa-document)

### Player and Dressing Room Information

Dressing rooms are a challenge with limited rooms available and strict capacity limits to allow for physical distancing. The biggest challenge will be providing enough dressing room space for games and rentals with large amounts of participants. The facility will provide 2 dressing rooms per rental, and if the capacity of the number of players for the rental exceeds the space available in the assigned dressing rooms, players will need to use the overflow areas. It is up to the renter to assign who will dress where, and how the limited space can be used to accommodate the number of users for a rental. The capacity in dressing rooms **CANNOT** exceed what is posted. **It is the responsibility of the renter to ensure all participants, spectators, and visiting teams are informed and aware of this policy.**

- Players must remain physically distanced at all times, unless engaged in sport/activity.
- Minor Sport participants are strongly encouraged to arrive fully dressed to limit times in dressing rooms. Players that are unable to dress themselves must arrive fully dressed.
- Two (2) Dressing rooms will be provided for each rental.
- A maximum of 12 people are permitted in each dressing room (unless otherwise posted). This includes coaches.
- Additional space has been established for overflow player change areas as outlined in Appendix A. Players must take their belongings with them to allow the next group use of the overflow area.
- Players will be allowed access to the dressing room/overflow area 20 minutes before their rental.
- Players must wear a face covering as outlined in Wellington-Dufferin-Guelph Public Health Order Section 22, until they are fully dressed and ready to engage in physical activity.
- Players will be required to head directly to their assigned dressing room. Gathering in the streetscape and lobby/overflow areas is not permitted.
- Only players and coaches will be permitted to access the dressing rooms.
- Players that are unable to tie their skate may use the lobby/overflow area (if available) to allow parents/guardians to assist.
- Showers are permitted to be open but are not encouraged to minimize time in dressing rooms.
- Physical distancing markers will be placed in each of the dressing rooms.
- Players and coaches must vacate the dressing rooms 20 minutes following their rental.



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**Violation of the dressing room capacity, mask wearing, or use of the overflow area may mean the capacity of the ice rental could be reduced for everyone. Please work with the facility staff to comply with these protocols. Parks and Recreation staff will coordinate with you as best we can to accommodate larger scale rentals.**

**Washroom Facilities**

- Washrooms for players will be in designated dressing rooms (without exceeding capacity in the room)
- Pad A Spectators - Hall of Fame
- Pad B Spectators – Pad B Washrooms
- Elora Spectators - Main lobby washrooms

\*\* Please wait to use the washroom if players are utilizing the lobby/overflow area.

**Rules and Guidelines**

**Participants, volunteers and spectators must follow all protocols.**

- If there is non-compliance during your rental, you will receive one warning email from the Township. I
- If the same rental hour or team(s) are non-compliant a second time the permit will be cancelled.

If the infraction is serious in nature and involves disrespectful behaviour towards staff, the Township, at their discretion, may cancel that permit after the initial infraction with no warning.

**Cancellation Policy**

*No refunds will be made if notification to cancel is received less than seven (7) days before the event. The Township retains the right to adjust, cancel, withdraw, or reschedule any and all allocated facility time. All reasonable efforts will be made to advise effected groups as early as possible.*

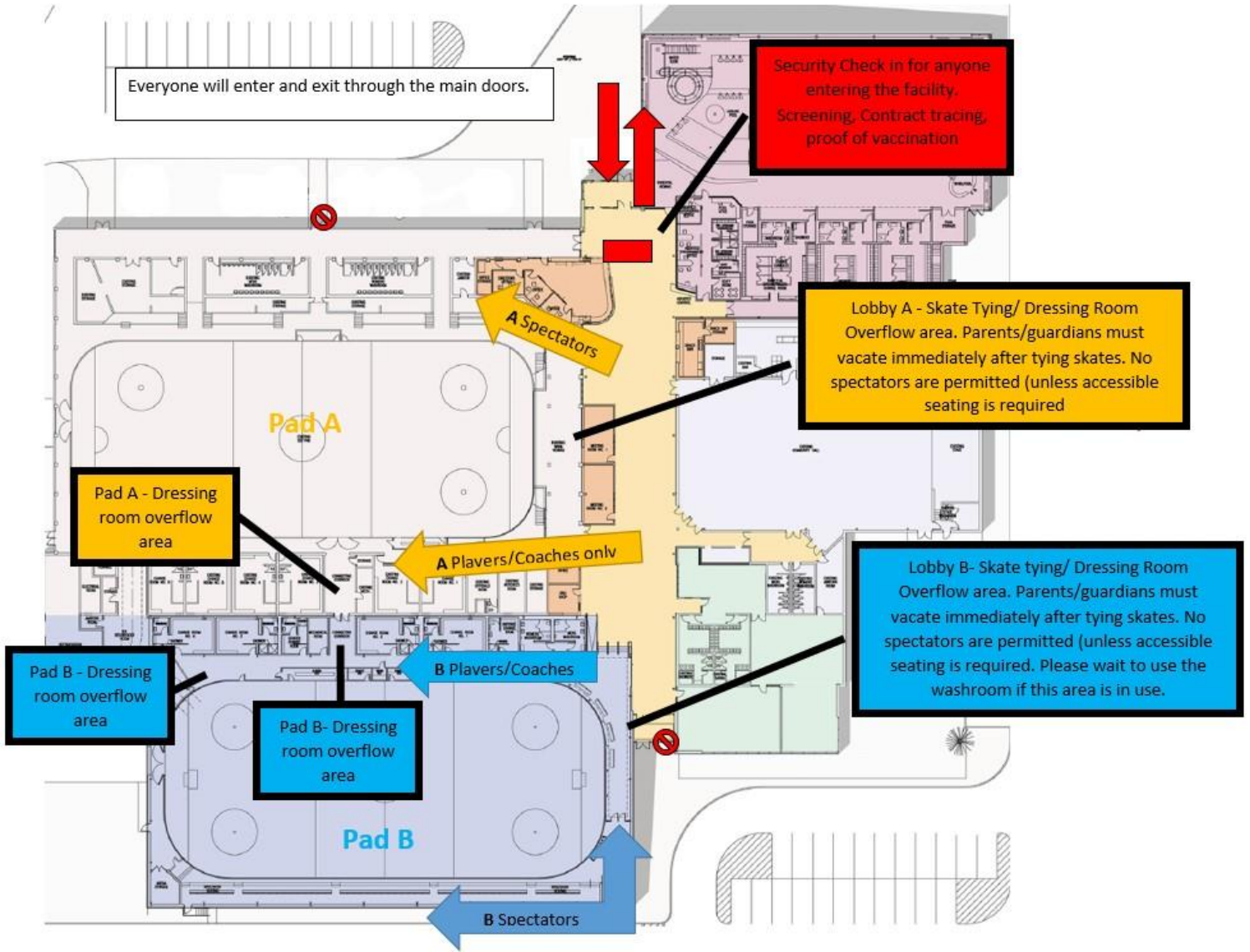
**As COVID-19 continues to evolve, this document is subject to change without notice.**

By signing this document, I hereby agree that I provided this information to all the participants in my group and understand and agree to all polices outlined within.

Name of Renter: \_\_\_\_\_ Permit #: \_\_\_\_\_

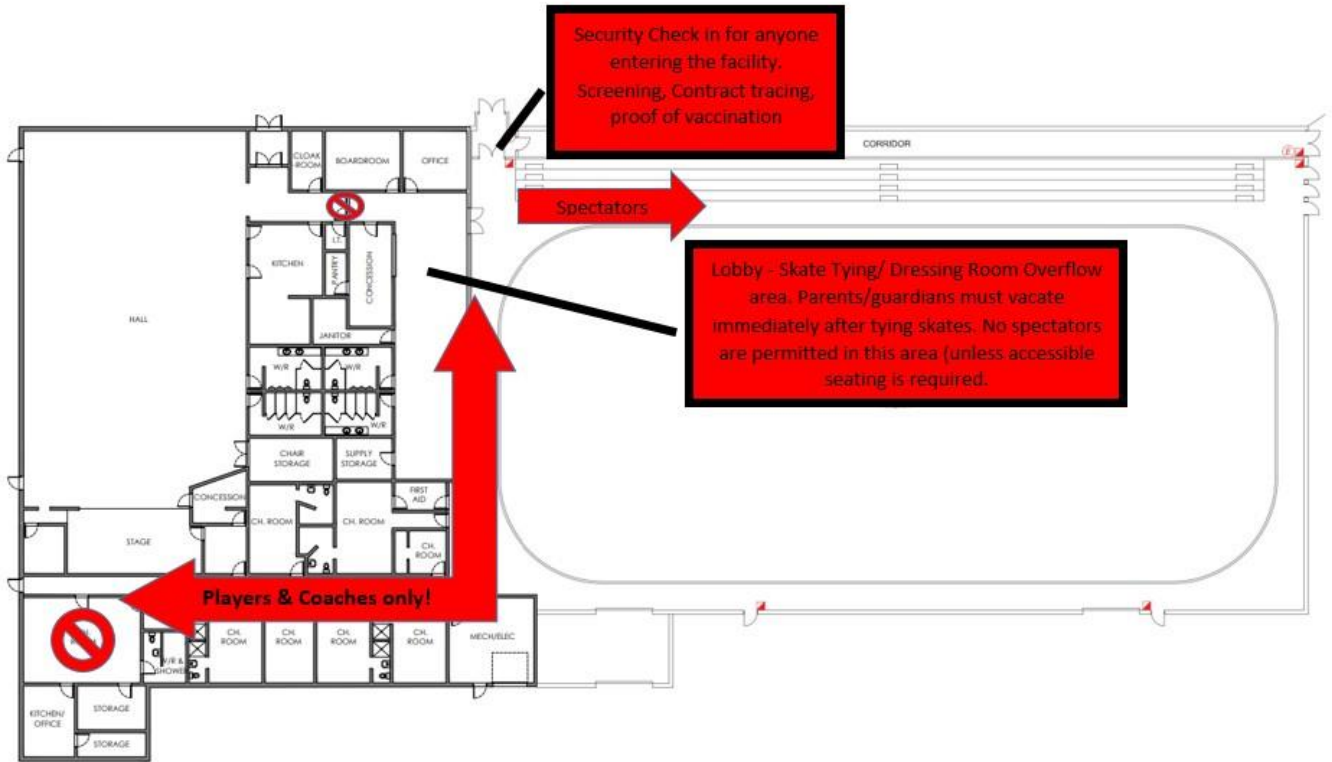
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Appendix A-Directional Maps**



**Figure 1:** Sportsplex Pads A & B

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**Figure 2: Elora**